

Being Herd Coordinator

POSITION NO	Being Herd Coordinator
SALARY	\$58,100 (Inc. Super)
EMPLOYMENT TYPE	Full Time, up to a 12 month contract
LOCATION	Sydney
START	ASAP

batyr is a 'for purpose' preventative mental health organisation, created and driven by young people, for young people. We run programs that help smash the stigma surrounding mental health and empower young people to reach out for support. We help create supportive communities.

We are an energetic, fun and dynamic team who are excited about changing the way we speak about mental health and empowering young people to reach out for support when they need it. We are on the hunt to build our team with even more passionate, skilled and driven people to continue to develop our high-performance culture and expand the reach and impact of batyr. If you want a workplace where you can bring all of your full, weird and wonderful self to the office each day, this is the place.

working with us

At batyr, we make sure we have fun while doing important work. We care deeply about those we welcome into our work-family and do our best to support our team. We do this by:

- providing all permanent staff with a wellbeing budget that you can use for the gym, new surfboard, pottery class, ukulele lessons... almost whatever you need to help keep you feeling good
- ongoing professional training and wellbeing sessions
- structured internal and external mentoring
- wellbeing leave - your personal leave doesn't just have to be for sick days, at batyr you can also use this leave to support your mental health and wellbeing
- mid-year and end-of-year retreats
- flexible working arrangements

about you

You care deeply about smashing the stigma around mental health, and want to work as part of a team that is fuelled with a passion to make a meaningful difference. You're organised, hard-working, innovative and aren't afraid to get in the trenches alongside your team to get things done and achieve success. You are someone who is happy to hit the ground running. You thrive working under pressure and use your initiative to find creative ways around curve balls. You're also no stranger to thinking and working strategically; looking at the big picture to discover how you can move the work of your organisation forward through considered actions, new opportunities and relationships. You love to take advantage of new opportunities, and want a role that allows you to be flexible, and presents you with new opportunities and challenges.

position summary

The Being Herd program at batyr trains and supports young people to build the skills and confidence to share lived experiences of mental ill health and their journey reaching out for support. We have recently upscaled our Being Herd program to include an additional stream that supports young people who are Not in Education, Employment or

Training (NEET). This role will assist in the implementation of this stream, and will help support young people build the confidence and skills to get job ready.

The Being Herd Coordinator will be responsible for the recruitment, coordination, logistics and delivery of Being Herd workshops for batyr, and will assist in ensuring that we have sufficient young people who fit the NEET profile attend each Being Herd workshop and our work ready training. The role will consist of meeting with local community groups, external service providers, and driving new opportunities for community engagement across Sydney and Regional NSW. The successful applicant must be able to build and maintain quality relationships with various stakeholders, and possess strong organisational and administrative skills. This role will work closely with the Media, Marketing & Communications team, Being Herd team, and NSW team, and assist the Being Herd Program Manager and the batyr team with tasks that arise

This role will be crucial to the growth and development of the Being Herd program and therefore pivotal to the organisation. This role will report directly to the NSW Regional Team Leader.

key responsibilities

- Recruitment of young people who fit the NEET profile for the workshops and driving community engagement
- Assess suitability of participants for workshop participation through screening expression of interest forms, and conducting comprehensive risk assessments
- Facilitation of safe and engaging workshops across Australia
- Work closely with internal and external stakeholders to ensure ongoing successful recruitment of NEET participants for workshops in regions batyr operates in
- Build and maintain strategic relationships with external organisations and various stakeholders
- Management of expression of interest forms and participant wait list
- Prepare administrative and logistical duties for each workshop, including training and coordination of staff for workshop delivery
- Conduct post-program follow up procedures to ensure all workshop participants are supported
- Actively engage trained participants on an ongoing basis

selection criteria

essential:

- Initiative and self-drive
- Active interest in tackling the stigma, in young people, around mental health
- Aligned to batyr's five values; Empathy, Inclusive, Balance, Positive and Bold
- Proven abilities in developing and maintaining relationships with external stakeholders
- Proven experience coordinating events
- Excellent organisational and interpersonal skills
- Outstanding communicator, both orally and written
- High level of empathy, with the ability to maintain emotional boundaries while creating a safe space for participants to be vulnerable and explore their stories
- Solid understanding of mental ill health, and best practice guidelines for supporting young people experiencing mental ill health
- Demonstrated ability to work autonomously, and as part of a team
- Willingness to travel interstate and work on weekends when required for workshop delivery

desirable:

- 2-5 years' experience in the mental health, employment, and/or youth sector
- Clinical mental health experience with young people

- Workshop facilitation experience
- Oversight in various aspects of event and project management including development, maintenance and evaluation
- Experience using programs such as Salesforce, Confluence and Google Drive and competent with standard workplace software such as PowerPoint/Keynote, Excel, and Word
- Full driver's license

How to apply:

Please email your cover letter & CV to careers@batyr.com.au by 9:00 am Monday 25 March with the job title in the subject line.